Dear TDA members

SCOTESTE agreed on 7 June 2013 to arrangements for the introduction of mandatory total VET activity data collection and reporting by all RTOs from 1 January 2014.

This initiative requires all RTOs to gather and collate AVETMISS-compliant records of all students and all competency enrolments and outcomes achieved, throughout a calendar year. Early in the following year, RTOs must report this data to NCVER unless they have previously done so through existing contractual arrangements.

ASQA has written to TDA with the information about these new requirements (Please see attachments) and also requested feedback on their implementation.

**ASQA correspondence**

“As agreed at the Provider Roundtable meeting on 24 September 2013, ASQA invites feedback from the major provider representative groups about the SCOTESTE National VET Provider Collection Data Requirements Policy.

Please find attached ASQA’s package of information about its implementation of this policy:

1. The national policy as endorsed by Ministerial Council in June.
2. ASQA’s form for NVR RTOs to notify that they wish to take advantage of a 12-month grace period throughout 2014 before commencing full implementation from 2015.
3. ASQA’s form for NVR RTOs that are organisations that deliver vital community services to claim entitlement to a partial exemption from gathering the full suite of AVETMISS-compliant client information.
4. ASQA’s Web information about its implementation of the national policy exemption categories.
5. Listing of the various AVETMISS data reports and information fields associated with full or partial reporting under the national policy.

The Department of Industry has requested that this information is published on ASQA’s Website as a matter of urgency as it is facilitating a series of provider information webinars between 20 and 28 November.

Accordingly, ASQA plans to publish the attached information this week to enable NVR RTOs sufficient time to submit the necessary notification forms prior to commencement of the policy from 1 January 2014.

Please review this information and submit any feedback or ask questions to me at david.congreve@asqa.gov.au by c.o.b. **Friday 29 November 2013**. ASQA commits to amend its published information where your feedback implies this is warranted.

Over coming months, ASQA will revise its Total VET Activity published information to address potential policy issues that go beyond the initial roll-out of administering policy exemption entitlements. For instance, matters that will require consideration may include:

- Information for RTOs that deliver security prohibited or classified training
- Information about how compliance with the national policy will be monitored and measured
- Potential repercussions of identified non-compliance
• Requirements and mechanisms to report activity data
• How ASQA will use TVA data to improve regulatory risk management
• Information about amendments to approved national policy.

ASQA will engage proactively and responsively with your organisations regarding these matters when necessary”.

It would be appreciated if copies of your submission to Dave Congreve could also be copied to pcaven@tda.edu.au

Pam Caven

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